

LAKEVIEW LIGHT & POWER
MOVE IN/MOVE OUT FORM
PHONE: 253-584-6060 FAX: 253-588-9682

All new and reactivated accounts will be charged a \$20. Set-up fee.

If a tenant calls for a move out and we cannot verify with the landlord, (within 48 hours or two business days) we will need to disconnect the service.

APARTMENT/OWNER NAME: _____

PHONE # _____ SIGNATURE _____

SERVICE ADDRESS: _____

TENANT'S NAME: _____

LAST 4 DIGITS OF SS#: _____

PHONE # _____

2 ND TENANT'S NAME: _____

LAST 4 DIGIT OF SS#: _____

E-MAIL ADDRESS: _____

MOVE IN DATE: _____

MOVE OUT DATE: _____

MAILING ADDRESS IF DIFFERENT FROM ABOVE:

-
- Is the power off? Yes No
 - Would you like the power restored? Yes No
 - If the tenant is transferring in the same complex, is the final bill taken out of the deposit or transferred to the new unit?

ALL FINAL BILLS WILL BE SENT TO THE LANDLORD OR TRANSFERRED TO A HOUSE METER/OTHER ACTIVE LANDLORD ACCOUNT

WHEN A REQUEST IS MADE FOR A Special Reading, a \$15.00 charge plus consumption and a prorated portion of the basic charge will be charged. You may have the Special Reading fee waived by

- 1) indicating that you would like the last reading and read date to be used for both the closing bill and new bill, OR
- 2) email this form and an attachment of a **clear photo** of the meter showing both the meter number and the dials/digital display on the day you do the walk through

METER NUMBER _____ DATE OF METER READ _____

DIGITAL DISPLAY OR DIALS